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Vice President

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Commissioners

CITY OF LOS ANGELES

BOARD OF CIVIL SERVICE COMMISSIONERS

AGENDA

REGULAR MEETING

THURSDAY, MARCH 8, 2018 – 10:00 A.M.

**ROOM 350, PERSONNEL BUILDING
700 EAST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012**

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Website Address: <http://www.lacity.org>

1. **CALL TO ORDER**
2. **APPROVAL OF MINUTES**
 - a. Minutes of the regular meeting of Thursday, February 8, 2018, submitted for approval.
 - b. Minutes of the regular meeting of Thursday, February 22, 2018, submitted for approval.
3. **COMMISSION ACTION ON ROUTINE AND OTHER MATTERS**

Approval of routine and non-appearance matters under Unfinished Business, pages five and six, items 9 & 10 and New Business, pages seven through 11, items 11 and 12, subject to any requests for reconsideration by the end of the meeting.
4. **PRESENTATION – “Employee of the Quarter”**

Commission Vice President Jeanne Fugate, General Manager Wendy Macy and Assistant General Manager William Weeks to present the Personnel Department “Employee of the Quarter” Award for the First Quarter of 2018.
5. **PRESENTATION – Jacqueline “Jackie” Zarate**

Commission Vice President Jeanne Fugate joins General Manager Wendy Macy in presenting a resolution to Jackie Zarate on her retirement after more than 36 years of service.
6. **GENERAL MANAGER’S REPORT**
7. **PUBLIC COMMENTS ON MATTERS WITHIN BOARD’S JURISDICTION**

A maximum of 10 minutes will be provided for members of the public to address the Board on matters of interest to the public that are within the subject jurisdiction of the Board, but not on the printed Agenda. No single speaker shall exceed 5 minutes.

COMMISSION ACTION:

12. CLASSIFICATION ACTIONS

a. The General Manager recommends that the Board approve the following Classification actions.

1. Allocate the following new position in the Department of City Planning, as indicated:

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2907	1	Public Relations Specialist, 1785

2. Allocate the following new positions in the Power System of the Department of Water & Power, as indicated:

<u>DWP No.</u>	<u>No. of Positions</u>	<u>DDR No.</u>	<u>Class Title and Code</u>
5176	1	82-17001	Management Analyst, 9184
5177	1	94-12111	Principal Clerk Utility, 1202
5178	1	95-75253	Electrical Engineering Associate, 7525
5179	1	94-13640	Senior Administrative Clerk, 1368

File No.

b. The General Manager recommends that the Board of Civil Service Commissioners give a 10-day notice of intention to:

1. Create the new classification of **Airport Labor Relations Advocate, 9210;**

and

2. Adopt the new class specification for **Airport Labor Relations Advocate, 9210.**

File No.

c. The General Manager recommends that the Board approve the **exemption of the position in the Emergency Management Department (EMD)** from the Civil Service provisions of the Charter based on the positions being grant-funded for a term not to exceed two years, in accordance with **Charter Section 1001(d)(4).**

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
2901	1	Senior Project Coordinator, 1538

File No.

COMMISSION ACTION:

13. ADJOURNMENT